**LRC GUIDE**

**LRC: Ground Floor, Building C**

**Discovery Catalogue**

Our catalogue searches the library collection and across multiple databases and journals giving you access to hard-copy as well as electronic resources. You can find books on the shelves, DVDs, ebooks, online journal articles and videos which relate to your area of study.

Access to the Learning Resource Centre’s discovery catalogue is available via the LRC homepage - (on campus or off campus). Off campus you will need to authenticate with your student number and password.

http://library.angliss.edu.au/

**Librarian Support**

All library staff can provide support to assist you with your queries. Find our liaison librarians on our homepage or email us at lrc@angliss.edu.au or visit us at the LRC service desk.

**Borrowing**

Your student card is your library card. VET students may borrow up to six items, undergraduate students 10 items and postgraduate students/staff 15 items. Loan periods vary for different resources e.g.

- Books 1 or 2 weeks
- Ebooks 1 week
- Periodicals 1 week (limit 2)

For more information see the LRC homepage:

http://library.angliss.edu.au/borrowing

**THE LIBRARY PROVIDES**

Books / Ebooks
DVDs / Streaming videos
Magazines / Journals / EJournals
Electronic resources / Databases

Self-Checkout kiosk
Printing / Photocopying / Scanning
Subject guides / Print & Online
Wi-Fi
Study rooms / Media pod / PCs - can be booked.

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Electronic Resources / Specific Databases
Journal/Magazine articles, streaming videos, ebooks and more are accessible through the Discovery catalogue. For direct access to individual database platforms select the ‘Find Information’ link via the LRC homepage.

Subject guides
Subject and user guides are available from the LRC homepage under ‘Services for Students’ and the ‘Find Information - Databases’ links. There is also a selection available from the LRC brochure stand.

Borrowing, Renewing, Placing holds & Returning
You can borrow/renew via our self-checkout kiosk. Or to renew, place holds see staff at the LRC service desk.
Return items via the chute within the LRC or the external chute outside library hours.

Your LRC Account
This account enables you to view your checkouts, hold and fines. You can also renew your own items and reserve items (place holds).

Computers, Printing, Copying & Scanning
Wi-Fi, computers, A3, A4, B&W/colour printing and scanning are available within the LRC. Student ID cards are used to operate the facilities. Payment is with your student ID card, you can add credit to your card in the LRC.

LIBRARY HOURS
Monday - Friday
During term
8:00 - 7:00pm (Fridays we close at 6.00pm)

Term break
8.30am - 5.00pm
Additional hours including Saturdays are displayed in the LRC throughout the year.

For more information:-
LRC service desk (Ground floor - Building C
P | 9606 2237
E | lrc@angliss.edu.au
LRC homepage:
http://library.angliss.edu.au/